

Londonderry Township Board of Supervisors
REGULAR MEETING
LONDONDERRY TOWNSHIP OFFICE – MEETING ROOM
November 1, 2021
7:00 p.m.

<http://www.facebook.com/londonderrytownship>
www.londonderrypa.org

As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.

Call to Order: Board Chair, Mr. Shellenhamer called the Board of Supervisors Meeting to order at 7:00 p.m.

Attendance Role Call: Bart Shellenhamer, Chair
Ron Kopp, Vice-Chair
Anna Dale, Member
Mel Hershey, Member
Mike Geyer, Member

Present: Jeff Burkhart, Code/Zoning Officer
Monique Dykman, MS4 Specialist
Andy Brandt, Public Works Director
Sam Risteff, Golf Course Manager
Andrew Kenworthy, Engineer
Mark Stewart, Solicitor

Absent: Steve Letavic, Township Manager
Les Gilbert, EMS Director

Attendees: See attached list for Residents/Guests in attendance

Citizens Input -- None

Approval of Minutes – October 19, 2021 Public Hearing and Board of Supervisors Work Session minutes

Ms. Dale motioned to approve October 19, 2021 Board of Supervisors meeting minutes as presented. Seconded by Mr. Geyer.

Call for Discussion: None

All in favor. Minutes were approved.

Manager's Report – Steve Letavic/Mike Geyer/Mel Hershey

Proposed 2022 Township Budget – Mel Hershey

Mr. Hershey asked the Board to consider a motion to approve or deny hanging the 2022 Township Budget. Mr. Kopp motioned to approve hanging the 2022 Township Budget for all funds as required. Ms. Dale seconded the motion.

Call for Discussion:

Mr. Kopp asked for clarification concerning the overlap of financial services costs. Mr. Hershey and Mr. Geyer explained that there was a change of financial companies mid-year, causing the overlap. This is not expected to occur in 2022.

Mr. Hershey also stated that he hopes that there will be funds, not yet identified, to complete the Township's Comprehensive Plan, and possibly a traffic study.

All in favor. Motion was approved.

Authorization Robert T. Stafford Disaster Relief and Emergency Act

Mr. Shellenhamer presented a request that the Board of Supervisors of Londonderry Township to 1) approve or 2) deny Resolution 2021-19 authorizing that Brian Marchuck, Township Finance Director to execute for and in behalf of Londonderry Township, Dauphin County, a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

Mr. Hershey presented the motion to approve Resolution 2021-19 Authorization Robert T. Stafford Disaster Relief and Emergency Act. It was seconded by Ms. Dale.

Call for Discussion: The Board discussed the benefits of having two signatures to better coordinate and expedite payments.

All in favor. Motion was approved.

Designation of Authority to sign specific Mid Penn Bank Documents

Mr. Shellenhamer presented a request for the Board of Supervisors of Londonderry Township to 1) approve or 2) deny authority on behalf of the Township for the following individuals to sign documents for the purpose of approving deposits, withdrawals and disbursement of funds from specific Mid Penn Grant Fund accounts listed herein:

Brain Marchuck, Finance Director
Steve Letavic, Township Manager
Angie Evans, Administration
Jeff Burkhart, BCO / Codes Official
Monique Dykman, MS-4 Coordinator

Mr. Geyer motioned to approve or Resolution 2021-20 The delegation of authority to sign specific Mid Penn Bank documents. Mr. Hershey seconded the motion.

Call for discussion: Mr. Kopp asked if there would be two signatures required. Mr. Shellenhamer responded yes

All in favor. Motion was approved.

Assessment Appeal of the Exelon Generation Company, LLC (2020-CV-11634 TX):

Mr. Stewart provided the Board with an overview of the legalities surrounding the decommissioning of TMI by Exelon Generation Co. which included Exelon Co. attempting to avoid payment of various taxes. Mr. Stewart asked the Board to make a motion to 1) approve or 2) deny the agreement with Exelon on their tax assessment appeal.

Mr. Kopp motioned to approve the agreement with Exelon on their tax assessment appeal. The motion was seconded by Mr. Geyer.

Call for Discussion: Mr. Stewart apprised the Board that the proposed Resolution was only applicable to the generating plant.

All in favor. Motion carried.

Treasurer's Report – Steve Letavic/Bart Shellenhamer

Mr. Shellenhamer presented to the Board a request for approval to pay the bills as submitted.

Payment of Invoices:

FUND	Checks written in October for Supervisor approval
General Fund	\$ 420,994.04
ME2 Fund	\$ 0.00
Capital Projects Fund	\$ 0.00
PennVest Fund	\$ 0.00
Golf Course	\$ 71,438.69
LVFC	\$ 5,000.00
Debt Services	\$ 20,486.90
Liquid Fuels	\$ 21,897.89
Escrow	\$ 0.00
Total by when written	\$ 539,817.52

Ms. Dale motioned to approve the October bills. Mr. Hershey seconded the motion.

Call for Discussion: Mr. Hershey clarified that the October General Fund amount was increased this month due to approximately 30% going towards the Annual Fire Department Allocation, and Fireman’s Relief Association fund.

All in favor. Motion carried.

Zoning/Codes – Jeff Burkhart -- None

MS-4 Environmental Department – Monique Dykman

Progress Report for Environmental MS4 Department November

- Past events:
 - Buffer Maintenance Volunteer event October 13
 - Went great, had about 13 participants, coved double the ground expected
 - Meeting for Lancaster Conservancy October 14 8am

- Stewardship team's excitement for this project mirrors our excitement
 - Dauphin County Agricultural Land Preservation meeting
- Applying for both Dauphin and Lancaster County Wide Action Project funds for the Conewago Creek Restoration project
 - As well as American Rescue Dollars
- Continue to develop the GIS database with Outfall and BMP inspection data

Public Works Report – Andy Brandt

Progress Report for Public Works Department 09-26 to 10-23-2021

- Weekly: truck & equipment pm checks (repairs as needed); mow Braeburn Park, Swatara Creek Rd properties, Firehouse, Sunset Park
- Bi-Weekly: road checks
- Crack sealing in Londonderry Twp & Conewago Twp
- ECI: checked traffic signal head on Harrisburg Pk/Tollhouse Rd due to truck damage; removed downed tree from Locust Grove Rd
- Took delivery of new F-550 dump truck on 10-04
- Removed tools & materials from box trailer
Attended pre-construction meeting for sanitary sewer project in Londonderry Estates
- Paving repairs on Brinser Rd
- Hauled debris from Engle Rd to Zeager Bros
- Hauled grass from compost yard to dump
- Took trailers to Tool Shed for inspections
- Met w/salesman about new fuel pumps
- Inspected inlets w/Monique
- Built shelves in utility truck
- Replaced 2 lights on outside of golf course maintenance building
- Crew met w/Steve to catch up on work
- Removed dead cat from office back porch
- Clean truck 40, put plow on & get ready for Munici-bid
- Took rugby equip to field
- Marked trees in Sunset Park for stump grinding
- Replaced damaged ceiling fan in PWB

- Picked up riding mower from Deere Country
- Installed street signs

Monthly Planner

- Weekly truck and equipment pm checks
- Bi-weekly road checks
- Roadside mowing
- Install snow fence
- Extend storm pipe on Brinser Rd across from Hickory Ln
- Install pipe bollard at fire hydrant on Newberry Rd @ Swatara Creek Rd

Sale of Box Trailer

Mr. Brandt asked the Board to consider a motion to authorize the Public Works Department to advertise the sale of the 2002 Box Trailer. Mr. Geyer made the motion to give Andy Brandt/Public Works Department authorization to advertise the Box Trailer on Municibid with a reserve placed at \$3,500.00. Mr. Hershey seconded the motion.

Call for Discussion: None.

All in favor. Minutes were approved.

Golf Course and Bar & Grill Report - Sam Risteff

Mr. Risteff presented his monthly report for the month of October 2021. The total monthly income received was \$119,529.06 The year to date total income is \$1,213,603.06.

SGC hosted 5 outings with one of the tournaments having 128 players participating. The Fall/Winter rates will go into effect on November 5.

Mr. Risteff also apprised the Board of the difficulties that the Pro Shop was having with supply chain issues.

- The Londonderry Estates sewer project has begun and is moving along
- The contractors are ready to put the deck on the Lauffer Road bridge

Engineer's Report – Andrew Kenworthy

Mr. Kenworthy offered the following updates:

- Construction is continuing for the Rt. 230 sewer and water projects which are on schedule
- The Gaming Grant which was submitted to the Gaming Board to rehab Swatara Creek Road will be awarded on November 9, 2021.

Shovel Out Ordinance

After a discussion concerning keeping fire hydrants clear on private properties, Mr. Kenworthy offered to work with Mr. Burkhart to present a possible ordinance.

Solicitor's Report – Mark Stewart -- None

EMA Report – Les Gilbert -- None

New Business -- None

Old Business

Caution/Children at Play signage

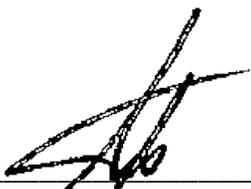
Mr. Stewart informed the Board that the Township is permitted to place advisory Children at Play signs wherever warranted.

Zoning Hearing Board Vacancy

Continuing the discussion from the October Board meeting, the Board directed Mr. Burkhart to circulate Ms. Jill Zilka's resume to the Zoning Hearing Board.

Executive Session -- None

Adjournment – Mr. Geyer motioned to adjourn. Ms. Dale and Mr. Hershey co-seconded. All in favor. Meeting adjourned at 8:07 p.m.



Steve Letavic, Secretary/fr